

Garda Vetting 2017-2018

Work Experience in Primary School, Crèche or Care Facility

Garda Vetting

Resulting from the implementation of the Garda Vetting legislation on 29th April 2016 all students between the ages of 16 and 18 who intend taking up work experience placements in a Primary School, Crèche or Care Facility must apply to be vetted by the Garda Vetting Bureau. Without successfully completing the vetting process students may not be able to take up these placements. Please note applications to be vetted cannot be submitted until the student has reached their 16th birthday.

To apply for Garda vetting, the student and parent/guardian must complete two forms;

1. Parent/Guardian Consent Form (NVB 3)
2. Vetting form (NVB 1)

These forms are available to download from the Transition Year section of Scoil Dara's website www.scoildara.ie, collected from the school reception or from the Coordinators Office.

Please Note:

The Garda Vetting is a two-stage process, applicants will initially submit their application (NVB 1 & NVB 3 forms) to Scoil Dara. The applicant's parent/guardian will then receive an email to the nominated email address on form NVB1 instructing them to complete an online form. Once this has been submitted the vetting process will proceed.

This vetting process can take three to four weeks to complete.

When completing form NVB1,

1. The email address inserted must be that of the parent/guardian
2. The contact number inserted must be that of the parent/guardian
3. The role being vetted for should read "TY work experience in a"
4. Name of organisation must read Scoil Dara

All forms should be returned to the Programme Coordinator, Mr. E. Ryan.

Should a student reach their 16th birthday during the summer holidays and require Garda vetting to be in place for their return to school in late August, the vetting forms must be submitted to Scoil Dara prior to Friday 2nd June. (please note you should forward date the forms to the date of the students 16th birthday)